

Secondary Grading Guidelines

Grades 6 – 12

2015-16

1. Passing Grade = 60%
2. Report Card will include Percentage and Letter Grade (A, B, C, D, F)
3. Grade Scale:
 - a. A: 100 – 90
 - b. B: 89 – 80
 - c. C: 79 – 70
 - d. D: 69 – 60
 - e. F: 59 – 50
4. Lowest Percentage Grade for a Marking Period = 50%
 - a. If a student earns less than a 50% in a marking period, no percentage will show on the report card
5. Grades cannot be changed after the next marking period has ended with the exception of incompletes.
6. All assessments must be aligned to Standards. Teachers are required to assess student progress toward individual skills/learning targets and communicate with students about their status to ensure learning.
7. Homework
 - a. Guidelines must be consistent by course
 - b. Can count no more than:
 - i. MS = 10%
 - ii. HS = 20%
 - c. Homework is considered as practice, preview or completion.
8. Late Work
 - a. Guidelines must be consistent by department
 - b. Nothing will be accepted after the marking period has ended with the exception of incompletes.
 - c. 10% maximum deduction per day for graded assignments
9. Student work to improve knowledge/skills
 - a. May only be done within two marking periods
 - b. Teachers will provide multiple assessment opportunities, using multiple modalities, to determine a student's understanding/skill level and to assign a final grade.
 - c. If a reassessment is provided to change a grade on a given assessment, the highest score that can be earned is a 75%.
 - i. Guidelines must be consistent by department
 - ii. Example 1: On a 100 point assessment, a student earns 65 points (65%). The student reassesses and earns 80 points (80%). The score recorded in the gradebook is 75 points (75%).
 - iii. Example 2: On a 70 point assessment, a student earns 42 points (60%). The student reassesses and earns 68 points (97%). The score recorded in the gradebook is 75% of the 70 points, or $.75 * 70 = 52.5$ points.
 - iv. Example 3: On a 50 point assessment, a student earns 25 points (50%). The student reassesses and earns 35 points (70%). The score recorded in the gradebook is 35 points.
10. Only one score is required to be recorded for a given assessment.
11. Final grade for the year will be based on:
 - a. Middle School: Average of the marking period percentages
 - b. High School: Average of the marking period percentages and *final exam score (when applicable)

Reviewed by the Board of School Directors – June 4, 2015

Updated with reassessment examples – August 12, 2015

Secondary Grading Guidelines

Grades 6 – 12

2015-16

12. *Final Exams (HS Only)

- a. Must be used in all Core Courses (all levels)
- b. Must be common by course and level
- c. Counts as 10% - 20% of final grade for the year
- d. Students passing an AP class by 4th marking period will not be required to take the final exam.

Notes:

- It is understood that teachers may need to adapt the components of this grading policy to conform with IEP or 504 requirements for students with special needs.
- Teachers have the flexibility to use their professional judgement in applying these guidelines in situations where a student is experiencing a hardship.